Employment Application

Employment offers are made on the basis of qualifications and without regard to race, sex, religion, national or ethnic origin, disability, age, veteran status, or sexual orientation.

PLEASE COMPLETE ENTIRE APPLICATION

Name (Last, First, Middle):			Employment Desired: ☐Full Time ☐Part Time ☐Temporary ☐Seasonal
Street Address:	City, State & Zip:		
Social Security Number:	Home Phone:	Cell Phone:	Desired Salary:

Are you eligible to work in the United States?	☐Yes ☐ No	Position applying for:
Are you 18 years of age or older?	☐Yes ☐No	
Are you currently employed?	☐Yes ☐No	Can we contact your current employer? ☐Yes ☐No
Have you ever been convicted of a felony?	☐Yes ☐No	Have you ever filed an application here before? ☐Yes ☐No
Are you related to any current Company employee?	☐Yes ☐No	If YES, their name & their relationship to you?
Do you have a valid driver's license?	☐Yes ☐No	If YES, State of issuance, license #, and expiration date:

Referral Source? Check all that apply: ☐Newspaper Advertisement ☐Walk-in/Website ☐ Referral by Employee/Friend

EDUCATION

Name of School	City/State	Did you graduate?	Diploma	Course	Degree received	Major
High School:		Yes ☐ No ☐				
GED:		Yes ☐ No ☐				
Other School:		Yes ☐ No ☐				
College or University:		Yes ☐ No ☐				
Graduate School:		Yes ☐ No ☐				

SKILLS: Please list technical skills, clerical skills, trade skills, etc., relevant to this position. Include relevant computer systems and software packages of which you have a working knowledge.

_____

_____

_____

_____

List any languages, other than English, in which you are fluent: _____

WORK EXPERIENCE - Please detail work history. Begin with your current or most recent employer. Attach additional sheets if necessary. Include full-time military or volunteer commitments.

Dates Employed From:_____ To:_____	Title:	
Starting Salary:	Organization Name and Address:	
Final Salary:		
Supervisor's Name, Title and Phone #:		Other Reference Name, Title and Phone #:
Primary duties:		Reason for Leaving:

Dates Employed From:_____ To:_____	Title:	
Starting Salary:	Organization Name and Address:	
Final Salary:		
Supervisor's Name, Title and Phone #:		Other Reference Name, Title and Phone #:
Primary duties:		Reason for Leaving:

Dates Employed From:_____ To:_____	Title:	
Starting Salary:	Organization Name and Address:	
Final Salary:		
Supervisor's Name, Title and Phone #:		Other Reference Name, Title and Phone #:
Primary duties:		Reason for Leaving:

PLEASE READ CAREFULLY AND SIGN THAT YOU UNDERSTAND AND ACCEPT THIS INFORMATION.

I affirm that this application for employment and any additional documentation contain no misrepresentations or falsifications and that the information is true and complete to the best of my knowledge and belief. I am aware, that should investigation at any time disclose and such misrepresentation or falsification I will be disqualifies from further consideration or, if employed by Mountain Regional Water, I may be terminated from employment.

I understand that Mountain Regional Water is a drug free workplace conducting pre-employment, reasonable suspicion, post-accident and follow up drug testing for the illegal use of controlled substances. If the position for which I am applying for is considered safety sensitive, I understand that I am subject to random drug testing.

Applicant Signature: _____Date: _____

Please return completed form to: hr@mtregional.org OR

Mountain Regional Water Special Service District
Attn: Human Resources Department
5739 Paintbrush Road, Park City, Utah 84098