



**Administrative Control Board
Agenda
November 20, 2025**

Notice is hereby given that the Administrative Control Board of Mountain Regional Water SSD, Summit County, Utah, will meet in a regular session on November 20, 2025, at the District's new administrative office at 5739 Paintbrush Road, Park City, UT 84098, at 6:00 p.m. For those who are interested in attending the meeting remotely, a Zoom link has been provided below.

Join Zoom Meeting:

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/85123687184?pwd=IO1Y991ILJQnNv2UTtqdT5btv2KFWx.1>

Passcode: **153330**

Webinar ID: **851 2368 7184**

To Dial in for Audio: **669-900-6833**

- 1. Call to Order and Public Input:**
- 2. 2026 Water Rates and Impact Fee Analysis (IFA) Presentation: Steve Anderson (20 minutes)**
- 3. Public Rate Hearing:**
- 4. Consideration and Possible Approval of the 2026 Water Rates and Fee Schedule:**
- 5. Consideration and Possible Approval of the Impact Fee Rates:**
- 6. 2025 Water Conservation Plan Presentation: Sam Grenlie and Jessica Dicaprio (15 minutes)**
 - a. Conservation Plan Presentation
 - b. 2025 Conservation Plan Final Draft

7. Consideration and Possible Approval of the 2025 Water Conservation Plan:

8. Consent Agenda: (10 minutes)

- a. Approval of the October 23, 2025, ACB Meeting Minutes
- b. Approval of the October 2025 Check Register
- c. Purchase Orders:
 - i. H2O Innovation USA, Inc., Membrane procurement
 - 1. Signal Hill Water Treatment Plant Optimization – Membrane Procurement Summary Memo
 - 2. Contact/Technical Specifications (for reference)
 - ii. Carollo Engineers, Inc., Contract amendment
 - iii. EDM Partners, Old Ranch Well equipping

9. Financial Management: Steve Anderson (15 minutes)

- a. October 2025 financial results
- b. WIFIA update
- c. 2026 Tentative Budget and 2025 Proposed Amendments update

10. Engineering Updates: Sam Grenlie and Jessica DiCaprio (15 minutes)

- a. Introduction of Monthly Source Production Reports
- b. Capital Project End of Year Summary

11. Consideration for Recommendation of Approval of the Annexation of Parcel PP-87-3 into the Service Area of the District by the Summit County Council: Andy Garland (5 minutes)

12. Assistant General Manager Comments: Lisa Hoffman (10 minutes)

- a. Presentation of the District's 2025 Fraud Risk Assessment
- b. Consideration of Approval of the District's 2026 Annual Notice of Scheduled Meetings for the Administrative Control Board

13. General Manager Comments: Andy Garland (10 minutes)

- a. New Office and Shop Update
- b. December Administrative Control Board meeting
- c. Consideration of Approval of an Annual Bonus for District Staff/2025 Highlights
- d. 2025 Employee Survey Results
- e. Regional Water Supply Contract 2026-2030
- f. General Manager annual review

14. Questions on Department Updates: (10 minutes)

15. Executive Session – Personnel (10 minutes) Possible Litigation, and Property Acquisition:

16. Adjourn:

Pursuant to the Americans with Disabilities Act, individuals needing assistance attending the meeting on November 20, 2025, should contact Lisa Hoffman at 435-940-1916 Ext. 312 to make arrangements. The next MRW Administrative Control Board Meeting will be held on December 11, 2025 at the District's administrative office at 5739 Paintbrush Road, Park City, UT 84098.