MOUNTAIN REGIONAL WATER

APPROVED MINUTES

Administrative Control Board Meeting
August 20, 2026

Attendance:

Board:	**Staff:**	**Summit County Attorney:**
Karin Wilson	Andy Garland	Dave Thomas - absent
Ian Schofield	Lisa Hoffman	
Mike Kobe	Steve Anderson	**Guest:**
Cory Shorkey	Chris Braun	
Phil Tisovec	Brian Davenport- absent	
	Anna Peacock	
	Sam Grenlie	

Notice is hereby given that the Administrative Control Board of Mountain Regional Water SSD, Summit County, Utah, will meet in a regular session on August 20, 2026, at the District's administrative office at 5739 Paintbrush Road, Park City, UT 84098, at 6:00 p.m. For those who are interested in attending the meeting remotely, a Zoom link has been provided below.

Join Meeting Electronically:
Meeting URL: https://meeting.gomeet.com/371-410-876
Optional Dial-In Number: +12063884501
PIN: 371-410-876#
Quick dial (mobile): +12063884501,,371-410-876#

1. **Call to Order and Public Input**
   Karin Wilson called the meeting to order at 6:00 pm.
   There were no members of the public in attendance, and no input was received.
2. **Executive Session – Personnel, Possible Litigation, and Property Acquisition**
   An executive session was not needed.
3. **Consent Agenda:**
   a. Approval of the June 18, 2026 and July 28, 2026 Meeting Minutes - *see below*
   b. Approval of the June 2026 and July 2026 Check Register- *see below*
   c. Purchase Orders:
      i. Calgon Carbon Corporation - $135,000

   (a.) No comments.
   (b.)Phil Tisovec inquired about the checks to the Fire District and asked if it was part of the interlocal agreement. Andy Garland confirmed that they were.

Phil Tisovec inquired about the number of $1500.00 refund checks regarding the security deposit. Steve Anderson explained the procedure for collecting and refunding security deposits.
Phil Tisovec asked whether the Lost Canyon garage doors and landscaping were included in the scope of work. Steve Anderson confirmed that they were.
Ian Schofield inquired about the check made out to Smith Hartvigsen PLLC, asking if it pertained to a specific project. Andy Garland explained that Jeff Gittins identified 69 acre-feet of unassigned water that had been paid for. He added that staff had also consulted Jeff concerning questions raised by Quarry Mountain Estates residents regarding the District's new well.
Karin Wilson inquired about the credit card charge for UVU Marketplace tuition. Lisa Hoffman answered that it was for the annual tuition. Karin Wilson inquired about a hotel charge for Jessica DiCaprio. Andy Garland replied that was correct; Jess travelled to Washington DC, and presented with Carollo at the American Water Works Association national conference.
Karin Wilson asked if the Jacobs payment for asset management software would recur monthly. Sam Grenlie confirmed that it is a recurring monthly fee for asset management.
Karin Wilson inquired about the check to Gold Standard Diagnostics for the HAB acronym. Sam Grenlie explained that HAB is harmful algal bloom.
(c.) no comments

Karin Wilson asked if there was a motion to approve the consent agenda. Ian Schofield made a motion to approve the consent agenda as discussed. Phil Tisovec seconded the motion. All were in favor, and the motion passed unanimously.

4. **Financial Management: Steve Anderson**
    a. July 2026 financial results - *Steve Anderson reviewed the financial results for July 2026*
    b. Usage information
        i. Usage by Tiers (Residential) - *Steve Anderson presented the usage by tiers*
        ii. Customer Type Comparison - *Steve Anderson presented the comparison of customer types*
        iii. Largest users in July with area (Residential) -*A report on the District's top consumers was given by Steve Anderson*.
    c. Impact fees and water rate comparison discussion - *Steve Anderson reviewed the impact fee detail & gave a water rate comparison between the District, Park City Municipal Water, Gorgoza Water & Summit Water Distribution.*
    d. Signal Hill Water Treatment Plant Optimization revenue bonds update - *Steve Anderson gave an update regarding the Signal Hill Water Treatment Plant Optimization revenue bond.*
    e. Semi-annual Cash Report June 30, 2026 - *Steve Anderson presented the Semi-annual Cash Report as required by the State of Utah.*

5. **Engineering Updates: Sam Grenlie**
    a. 2026 Capital Project Mid-Year Update : *Sam Grenlie summarized the District's 2026 engineering, construction, and improvement projects, which are organized into three tiers.*
        - *Tier 1 Projects: Signal Hill Water Treatment Plant (SHWTP) Optimization Project, Canyons Tank Replacement, and Old Ranch Well No. 17*
        - *Tier 2 Project: No projects for 2026*
        - *Tier 3 Projects: Lake Well Rehabilitation, Blackhawk Well 2R, Atkinson Well 2 Aquifer Storage and Recovery (ASR)*

6. **Drought Update: Lisa Hoffman**
   Lisa Hoffman gave a brief update regarding Utah's current drought situation, including information on fire danger.

7. **Consideration and possible approval of the Interlocal Cooperation Agreement for County Services (2027 - 2033): Andy Garland**
   Andy Garland summarized the Interlocal Cooperation Agreement for County Services.

   Karin Wilson asked if there was a motion to approve the Interlocal Cooperation Agreement for County Services.
   Ian Schofield made a motion to approve the Interlocal Cooperation Agreement for County Services as discussed.
   Mike Kobe seconded the motion. All were in favor, and the motion passed unanimously.

8. **Consideration and possible approval of a Line Extension Agreement at 4865 N 400 W in Park City (PP-87-8):** *Andy Garland explained who is requesting the agreement and for what project.*
   *The customer seeks a District Line Extension Agreement for cost recovery on water line installation at **4865 N 400 W, Park City (PP-87-8)**. The District would manage reimbursements and administration. The Board felt this was not in the District's best interests and the customer should work directly with the neighboring property owners.*

   Karin Wilson asked if there was a motion for approval of a Line Extension Agreement at 4865 N 400 W in Park City (PP-87-8).
   Phil Tisovec made a motion to NOT approve the Line Extension Agreement at 4865 N 400 W in Park City (PP-87-8).
   Ian Schofield seconded the motion. All were in favor and the motion was NOT approved.

9. **Consideration for Recommendation of Approval of the Lincoln View Annexation Parcel PP-53 into the Service Area of the District by the Summit County Council:**

Chris Braun and Andy Garland briefly described and explained the parcel that was requested for annexation.
Karin Wilson asked if there was a motion for Recommendation of Approval of the Lincoln View Annexation Parcel PP-53 into the Service Area of the District by the Summit County Council.
Ian Schofield made a motion to table the Recommendation of Approval of the Lincoln View Annexation Parcel PP-53 into the Service Area of the District by the Summit County Council until the Administrative Control Board understands or has a strategy for planning.
Phil Tisovec seconded the motion. All were in favor, and the motion was tabled.

10. General Manager Comments: Andy Garland

Andy Garland commented that Lake Rockport Estates has requested to be on the September 2026 Administrative Control Board meeting agenda.

11. Questions on Department Updates:

Karin Wilson asked Anna Peacock whether customers had provided any feedback, favorable or otherwise, concerning the $1 statement fee.
Anna Peacock responded that a few comments had been received, though none were negative or particularly notable.

12. Adjourn:

Ian Schofield made a motion to adjourn the meeting.
Mike Kobe seconded the motion. All were in favor.
Karin Wilson adjourned the meeting at 7:48 p.m.

10/22/26

Mountain Regional Water SSD ACB Chairperson Date

10/22/26

Mountain Regional Water SSD General Manager Date

Pursuant to the Americans with Disabilities Act, individuals needing assistance attending the meeting on August 20, 2026, should contact Lisa Hoffman at 435-731-5821 to make arrangements. The next regularly scheduled MRW Administrative Control Board Meeting will be held on September 17, 2026, at the District's administrative office at 5739 Paintbrush Road, Park City, UT 84098.